

Comanche County Elections
101 W. Central Ave Ste B102
Comanche, Tx 76442
Phone: 254-979-9578
Fax: 325-356-5764
Email: elections@co.comanche.tx.us

Poll Worker Form

Full Legal Name: _____
Preferred Name: _____
Date of Birth: _____
Physical Address: _____
City: _____ Zip: _____
Mailing Address: _____
City: _____ Zip: _____
Telephone #: _____
Email: _____

Election Worker Information

Thank you for your interest in serving as an election poll worker. Comanche County Elections is constantly seeking individuals to assist in conducting Ballot by Mail, Early Voting, and Election Day voting. Below you will find job requirements and a short job description of each position an election poll worker may be assigned. If, after reading the job requirements and job description, you are still interested in serving as an election poll worker, please complete, sign and return this application.

Job Requirements: *High School Students must be 16

1. Must be 18* years of age or older
2. Registered Voter in Comanche County
3. Do not hold an elected office or are not the employee of an elected official
4. Are not a family member of an elected official on the ballot
5. Are detail-oriented; able to take direction well and not easily distracted
6. Excellent interpersonal skills in order to interact, cooperate, and deal effectively with coworkers, voters, poll watchers, electioneers, and the public.
7. Must have dependable transportation to and from the Election Polling place
8. Able to lift at least 30 lbs. and stand or sit for long periods of time
9. Ability to work long shifts, weekends, and rotating schedules
10. Ability to stand and sit for extended periods of time'
11. Basic computer skills and or familiarity with technology
12. Ability to read, comprehend and follow Texas Election Laws and instructions given by the Eastland County Elections Administrator.
13. Strong verbal and written communication skills
14. Ability to recognize election issues and promptly report any issue to the appropriate person
15. Pass a background check

Job Description:

Please check all that apply. I am interested in the following positions:

Presiding Judge – Responsible for the overall conduct of voting at the polling place, handles all paperwork, assist voters, organizes team, works Election Day

Alternate Judge – Assists Presiding Judge with any tasks assigned, assist voters, serves as Presiding Judge if the Presiding Judge is unable to perform duties, works Election Day

Election Clerk – Assists voters, works with the Presiding Judge and Alternate Judge with tasks assigned, works Election Day

Early Voting Lead Clerk – Same description as Presiding Judge, but works within the time period of Early Voting, reports directly to Elections Administrator

Early Voting Clerk – Same description as Election Clerk, but works within the time period of Early Voting, and works with Early Voting Lead Clerk on tasks assigned

Early Voting Ballot Board – Counts ballot by mail, verifies voter signatures, reviews provisional ballots, work on Election Day but may have to come in after Election Day to review late ballots & provisional ballots

Election Night Worker – Assist with checking in polling locations, verify equipment, clean equipment, organize equipment, put up equipment, and paperwork

Experience is not required; however, **POLL WORKER TRAINING IS REQUIRED**. Please indicate the best time(s) for you to attend mandatory training:

Any Time

Week Day (8-5)

Evening

Saturday Morning

Indicate prior experience:

Presiding Judge

Number of elections worked:

1-3 4-6 7 or more

Alternate Judge

1-3 4-6 7 or more

Election Clerk

1-3 4-6 7 or more

Early Voting Lead Clerk

1-3 4-6 7 or more

Early Voting Clerk

1-3 4-6 7 or more

Early Voting Ballot Board

1-3 4-6 7 or more

Do you speak any languages fluently other than English?

Yes No

If yes, please specify: _____

For placement of *Primary election workers, do you have a political party affiliation?

Yes No

If yes, please specify:

I certify that the information in this application and any attachments is accurate and complete.

Signature

Date

Printed Name